



SHIPPER'S LETTER OF INSTRUCTION AIR

Shipper / (Name & Address) 托运人公司名称及地址*		Exp. Licence No. 出口许可证号码		TGF Reference No. 拓领参考号			
Contact Person 联络人* Tel 电话* Email 邮箱*		Manufacturer / (Name & Address) 制造商					
		Postcode is mandatory for China based manufacturers 位于中国的制造商, 邮政编码为必填 / 位于中国的製造商, 郵遞區號為必填					
		Contact Person 联络人 Tel 电话 Email 邮箱					
Consignee / (Name & Address) 收货人公司名称及地址*		Pick Up Address 发货人收货地址:		Pick Up Required Yes No			
Contact Person 联络人* Tel 电话* Email 邮箱* EORI Number Req'd for EU/GB/CH/NO* 欧盟/英国/瑞士/挪威EORI 号码		Contact Name Contact Tel		Date 收货日期	Time 收货时间 00.00	Cargo Ready Date 货好时间*	
				DANGEROUS CARGO: (if yes, please provide details in the right hand side) 危險品須知			
				Additional Services: Fumigation Customs Declaration Shipper's declared value 申报货值			
Notify Party 通知方		UN NO		CAT			
Contact Person 联络人 Tel 电话 Email 邮箱		CLASS		LITHIUM ION BATTERY?			
		PG		LITHIUM METAL BATTERY?			
		EMS		DRY BATTERY?			
Place of Receipt 收货地点 / Airport Origin 起运地机场*		Commercial Invoice Packing List Others		Documents to Accompany the Airway Bill			
Place of Delivery 交货地点 / Airport Destination 目的地机场*		Certificate of Origin No.					
Intended Flight		L/C Number					
		Select INCOTERMS 选择国际贸易术语*		Payment Terms 支付条款*	Freight Local Charges		
PARTICULARS DECLARED BY SHIPPER							
Marks & Nos. 标记号码	No. / Type of Packages 件数	Goods Description(Said To Contain) 货物描述*	Gross Weight (KGS) 毛重*	Measurement (CBM) 尺码*	Dimensions (cm) LxWxH 长x宽x高		
HS CODE 商品编码*							
Shipper's Declaration							
<p>1. We, the shipper of the cargo herein described (the "Cargo"), hereby declare, warrant and represent that the information herein contained and any further or supplementary information (together "Information") which we may provide to you in respect of the Cargo is and shall be accurate and complete in all respects and in full conformity and compliance with any and all laws and regulations and related requirements specified thereunder in relation to (i) The cargo declaration and (ii) Cargo import and export including but not limited to those of the U.S. Customs and Border Protection and other governmental authorities of USA and other countries and jurisdictions (together the "Regulations").</p> <p>2. We hereby authorise you to withhold or cause to be withheld or refuse to ship the Cargo (or any part thereof) without any liability to us or any other persons, if you find or reasonably consider any of the Information to be inaccurate or incomplete or otherwise not in conformity or compliance with the Regulations.</p> <p>3. We shall indemnify and keep you and your directors, employees and your agents (collectively, "Representatives") indemnified from and against any and all loss or damage (whether liquidated or otherwise) or penalty or demand or liability (whether criminal or otherwise) and costs and expenses which you and/or your Representatives may suffer or incur by reason of or arising from any breach of the aforesaid warranties or representations.</p> <p>4. We further confirm that if notice is received from the U.S. Customs or other lawful authority, you shall be at liberty (without prior notice to us) to withhold the Cargo or any part thereof notwithstanding any cancellation of booking or other instructions from us; and you shall not be required to inform us or any other person of such withholding until such time as is permitted by the U.S. Customs or other lawful authority.</p> <p>5. All charges will be paid in accordance with the Incoterms selected; provided, however, that we shall be liable for the payment of the charges to us in the event that the charges are not paid by consignee or any third party we designate to you.</p> <p>6. Unless otherwise agreed in writing, your Standard Trading Conditions shall apply to all and all services provided by you, a copy of which is available on our request or can be viewed on your website made available at https://www.tollgroup.com/TGFStandardTradingConditions/english ("STCs"). A Simplified Chinese version of the STC is available for the ease of reference at https://www.tollgroup.com/TGFStandardTradingConditions/simplified-chinese. The STCs may be amended without prior notice to you. By engaging in your services under this letter of instruction, whether expressly or impliedly, we the shipper agree and/or hereby is deemed to have agreed that we have read, understood and consented to the STCs, which include exclusions and limitations of liability for your benefit.</p> <p>7. We confirm our compliance with privacy laws in the jurisdictions in which we operate and by which we are bound including but not limited to the General Data Protection Regulation (EU) 2016/679 ("GDPR") and agree that the "Standard Contractual Clauses for the Transfer of Personal Data to Processors Established in Third Countries" contained in GDPR are incorporated by reference into this letter of instruction and are effective between you and us."</p> <p>USE ^v^ by clicking the box</p> <p>Shipper agrees all the declaration*</p>							
Shipper's Company Stamp & Signature 发货人公司盖章签字							
Date							
Booking accepted by							
Remarks:		Cargo at Warehouse Received By:					

* Mandatory Fields

All transactions are handled in accordance with company standard trading conditions copy of which is available at our website at www.tollgroup.com.

WCO HS Code List: <https://www.wcotradetools.org/en/harmonized-system>

Consignee EORI Number Required for EU-Europe/GB-Great Britain/CH-Switzerland/NO-Norway

运往欧盟, 英国, 瑞士和挪威的货物需要提供收货人的EORI号码